



Stantec Consulting Services Inc.
1687 114th Avenue SE, Suite 100
Bellevue WA 98004-6965

May 16, 2024

Mr. Joel Metzger
General Manager
Utica Water and Power Authority
Via email at: joelm@uticawater.com

Dear Mr. Joel Metzger,

Reference: Task Order 2 - Subtask 3 - Ongoing Regulatory Support to Utica Water and Power Authority's (UWPA) for FERC Conduit Exemption (P-2699 and P-2019)

Stantec Consulting Services, Inc. (Stantec) is pleased to provide this proposal to the Utica Water and Power Authority (UWPA) for continued regulatory consulting services for your Angels Hydroelectric Project (P-2699) and Utica Hydroelectric Project (P-2019). The scope of services described below includes technical assistance to UWPA as you continue to pursue converting your two existing Federal Energy Regulatory Commission (FERC) licenses to conduit exemptions.

1 Task Order 2 Subtask 3 - Proposed Scope of Services

Background

UWPA is proposing to convert the existing Angels Hydroelectric Project to the Angels Powerhouse Project and the Utica Hydroelectric Project to the Murphys Powerhouse Project. Multiple public and agency comments on the CE Applications were received which included requested environmental studies. UWPA has initiated responding to the comments and is considering potential studies.

Stantec's proposed Task Order 2 Subtask 3 includes continuing to provide regulatory and strategic support to UWPA throughout the remainder of 2024 as recommended studies are developed and implemented. Note that Task Order 2 Subtasks 1 and 2 were previously approved by UWPA. Details of this task and scope of work are outlined below.

Task Order 2 - Subtask 3A: Ongoing Regulatory Support Through Sept 30, 2024 (208.5 hours)

UWPA has requested Stantec provide key strategic and regulatory support services, including the following scopes of work:

- Provide strategic and regulatory support services through September 30, 2024. It is estimated requested support will range from 4 to 5 hours per week, for an estimated 19 weeks (Assumes May 15, 2024 to September 30, 2024; up to 85.5 total hours)
- Develop a draft framework agreement that describes the scope and costs to implement the agency requested studies. Each framework will assume that UWPA will develop Memorandums of Understanding (or Operation and Maintenance Agreements) that mimic (i) current FERC license articles or requirements, (ii) current regulatory plans or agreements, or (iii) UWPA's existing operating plans. The draft framework agreements will be up to two pages for each, and up to four agreements will be drafted for each of the two projects, resulting in up to eight total draft framework agreements. (Assumes 60 total hours)

Reference: Proposal Support to UWPA for Ongoing Regulatory Support

- Prepare anticipated remaining 2024 and Fiscal Year 2025 spend for ongoing regulatory support needs for UWPA Board by June 30, 2024, including services associated with the estimated and recommended environmental, cultural, and regulatory costs to continue pursuing the Conduit Exemptions for both the Angels Powerhouse Project and Murphys Powerhouse Project. Specifically, this scope includes providing level of effort estimates for finalizing both CE Applications, summary of required studies, and additional stakeholder consultation. (Assumes 44 total hours)
- Associated with the scope of work for Task Order 2, Subtask 3A, Stantec will provide Project Management (project administration, project controls, invoicing) support to UWPA from May 15 to September 30, 2024, estimated at 1 hour per week and 2 hours for task setup (Total of 22 total).

Task Order 2 – Subtask 3B: Additional Regulatory Support Through Dec 30, 2024 (71.5 Hours)

Separate from the above scope of work, UWPA has requested Stantec provide an option to continue its key strategic and regulatory support services through the end of 2024, including the following scopes of work:

- Provide strategic and regulatory support services from October 1 through December 30, 2024. It is estimated the requested support will range from 4 to 5 hours per week, for an additional 13 weeks (Assumes October 1 to December 30, 2024; up to 58.5 total hours)
- Associated with the scope of work for Task Order 2, Subtask 3B, Stantec will provide Project Management support to UWPA from October 1 through December 30, 2024, estimated at 1 hour per week (Total of 13 total hours).

Task Order 2 - Subtask 3C: Preparation of Final Conduit Exemption Applications (164 Hours)

Depending on the ongoing consultation with agencies and interested parties, as well as the results of the agency-recommended studies being implemented, UWPA may elect to prepare the Final Conduit Exemption Application later in 2024. Stantec is providing this initial level of effort estimate to update the Draft Conduit Exemption Application based on the anticipated efforts needed to address agency and other comments and integrate environmental study results. Specifically, this scope of work includes:

- Address agency comments and initial study requests based on the draft CE Applications;
- Analysis of study data collected and updated to CE Applications;
- Update Exhibit E and project maps, based on study results;
- Prepare a Draft Final and Final Conduit Exemption Applications for both Utica and Angels Projects to submit to FERC; assuming one consolidated round of comments from UWPA;
- Total estimated effort assumes 164 hours

2 Task Order 2 - Proposal Budgetary Estimate

Stantec proposes to execute this as a change order to the Professional Services Agreement dated October 1, 2022 between Stantec and UWPA. Task Order 2 Subtask 3 will be performed on a time and materials basis, with a not-to-exceed budget of **US \$118,202**, based on table provided below. Detailed cost estimate tables by subtask and rate table are also included below.

Reference: Proposal Support to UWPA for Ongoing Regulatory Support

Task Description	Cost Estimate
Subtask 3A: Ongoing Regulatory Support Through Sept 30, 2024	\$ 58,345
Subtask 3B: Additional Regulatory Support Through Dec 30, 2024	\$ 19,611
Subtask 3C: Preparation of Final Conduit Exemption Applications	\$ 40,247
Total Subtask 3	\$ 118,202

In is understood that the recommended environmental and cultural studies will be prepared under a separate task order proposal to UWPA. Assumed hours are presented in this proposal, and are based on anticipated level of effort requested by UWPA, and should not be considered fixed budget. Should additional hours or budget be required to complete scoped work we will prepare and present a change order for the updated hours and associated budget to complete the task. Note there are cost uncertainties with the level of effort cost estimate provided and it is recommended UWPA establish a contingency budget that can be added to Stantec's authorized budget should additional effort be required to complete the work. It is noted that the cost estimate provided also assumes that the work would be completed in 2024, and should the work carryover into 2025, Stantec will provide a change order to UWPA for anticipated rate escalation.

Should you require any additional information, or if you have questions on any specific component of Stantec's proposal, please do not hesitate to contact me at the information below.

Sincerely,

STANTEC CONSULTING SERVICES INC.



Michael Manwaring, PG

Regional Sector Leader

Phone: 425-750-7989

michael.manwaring@stantec.com

Attachment: Task Order 2 - Subtask 3 Proposal Costs Estimates

Reference: Proposal Support to UWPA for Ongoing Regulatory Support

Table 1. Cost Estimate for Task Order 2 - Subtask 3A

Stantec Subtask 3a FERC Conduit Exemption Support (thru Q3)				
Staff	Role	2024 Hourly Rate	Hours	Costs
Michael Manwaring	Senior Principal QA/QC/Strategic Adv	\$ 284	72.5	\$ 20,590
Kirby Gilbert	Principal FERC Regulatory Specialist	\$ 274	53	\$ 14,522
Heidi Wahto	Senior FERC Regulatory Specialist	\$ 257	4	\$ 1,028
Bernadette Bezy	Principal Scientist	\$ 274	28	\$ 7,672
Alisa Reynolds	Sn. Cultural Resource Specialist	\$ 257	12	\$ 3,084
TBD	Regulatory Specialist/Env Scientist	\$ 180	20	\$ 3,600
TBD	GIS / CADD Support	\$ 185	0	\$ -
Preston Rich	Project/Contract Management	\$ 164	15	\$ 2,460
James Tosch	Administrative/Accounting Support	\$ 130	6	\$ 780
			210.5	\$ 53,736
		RFD	6.25%	\$ 3,359
			Expenses	\$ 1,250
		Total Proposed Costs		\$ 58,345

Table 2. Cost Estimate for Task Order 2 - Subtask 3B

Stantec Subtask 3b FERC Conduit Exemption Q4 Support				
Staff	Role	2024 Hourly Rate	Hours	Costs
Michael Manwaring	Senior Principal QA/QC/Strategic Adv	\$ 284	32.5	\$ 9,230
Kirby Gilbert	Principal FERC Regulatory Specialist	\$ 274	26	\$ 7,124
Heidi Wahto	Senior FERC Regulatory Specialist	\$ 257	0	\$ -
Bernadette Bezy	Principal Scientist	\$ 274	0	\$ -
Alisa Reynolds	Sn. Cultural Resource Specialist	\$ 257	0	\$ -
TBD	Regulatory Specialist/Env Scientist	\$ 180	0	\$ -
Preston Rich	Project/Contract Management	\$ 164	8	\$ 1,312
James Tosch	Administrative/Accounting Support	\$ 130	5	\$ 650
			71.5	\$ 18,316
		RFD	6.25%	\$ 1,145
			Expenses	\$ 150
		Total Proposed Costs		\$ 19,611

Reference: Proposal Support to UWPA for Ongoing Regulatory Support

Table 3. Cost Estimate for Task Order 2 - Subtask 3C

Stantec Subtask 3c Finalize FERC Conduit Exemption Application				
Staff	Role	2024 Hourly Rate	Hours	Costs
Michael Manwaring	Senior Principal QA/QC/Strategic Adv	\$ 284	14	\$ 3,976
Kirby Gilbert	Principal FERC Regulatory Specialist	\$ 274	10	\$ 2,740
Heidi Wahto	Senior FERC Regulatory Specialist	\$ 257	24	\$ 6,168
Bernadette Bezy	Principal Scientist	\$ 274	20	\$ 5,480
Alisa Reynolds	Sn. Cultural Resource Specialist	\$ 257	8	\$ 2,056
TBD	Regulatory Specialist/Env Scientist	\$ 180	60	\$ 10,800
TBD	GIS /CADD Support/Tech Editor	\$ 185	28	\$ 5,180
Preston Rich	Project/Contract Management	\$ 164	6	\$ 984
James Tosch	Administrative/Accounting Support	\$ 130	2	\$ 260
			172	\$ 37,644
		RFD	6.25%	\$ 2,353
			Expenses	\$ 250
		Total Proposed Costs		\$ 40,247

Stantec 2024 UWPA Rate Sheet	
Role	2024 Hourly Rate
Senior Principal QA/QC (Regulatory)	\$284
Principal Scientist/Analyst/Specialist	\$274
Senior Associate Scientist/Analyst/Specialist	\$257
Associate Scientist/Analyst/Specialist	\$223
Senior Professional Scientist/Analyst/Specialist II	\$196
Senior Professional Scientist/Analyst/Specialist I	\$178
Professional Scientist/Analyst/Specialist II	\$164
Professional Scientist/Analyst/Specialist I	\$154
Staff Scientist/Analyst/Specialist II	\$140
Staff Scientist/Analyst/Specialist I	\$118
Assistant Staff Scientist/Analyst/Specialist II	\$95
Assistant Staff Scientist/Analyst/Specialist I	\$90
Senior Principal Engineer	\$345
Principal Engineer	\$312
Senior Associate Engineer	\$279
Associate Engineer	\$241
Senior Professional Engineer II	\$220
Senior Professional Engineer I	\$202
Professional Engineer II	\$181

Reference: Proposal Support to UWPA for Ongoing Regulatory Support

Professional Engineer I	\$167
Staff Engineer II	\$153
Staff Engineer I	\$130
Assistant Staff Engineer II	\$113
Assistant Staff Engineer II	\$103
Senior GIS / CADD Support	\$185
Professional GIS / CADD Support	\$153
Assistant GIS / CADD Support	\$130
Project Management/PMCL	\$208
Senior Project Management	\$185
Project Management	\$164
Project Controls/Accounting	\$164
Administrative Professional	\$130
Intern	\$80
FRD	6.25%
Subcontractor Markup	10%
Expense Mark Up	0%
Flat Rate Disbursement (FRD) is billed in accordance with the Professional Services Contract with UWPA.	

Signature of Proposal Acceptance:

By signing below, UWPA authorizes Stantec to execute the above scope of work (Task Order 2 - Subtask 3A).

Task Order 2, Subtask 3A (\$58,345)

 Client Authorization / Date

By signing below, UWPA authorizes Stantec to execute the above scope of work (Task Order 2 – Subtask 3B).

Task Order 2, Subtask 3B (\$19,611)

 Client Authorization / Date

By signing below, UWPA authorizes Stantec to execute the above scope of work (Task Order 2 - Subtask 3C).

Task Order 2, Subtask 3C (\$40,247)

 Client Authorization / Date