



# UTICA WATER AND POWER AUTHORITY

UWPA Office Building  
1168 Booster Way  
Angels Camp, CA 95222  
(209) 736-9419

## Minutes of the January 24, 2023 Regular Board Meeting

The Board of Directors of the Utica Water and Power Authority met in regular session via remote access at the Utica office in Angels Camp, California.

### **Directors present:**

- Ralph Chick (UPUD), Chair
- Alvin Broglio, (COA), Vice Chair
- Jennifer Davis-Herndon, (COA), Secretary
- Greg Rasmussen, (UPUD), Director
- Gary Conrado, Community At-Large Member

### **Staff present:**

- Joel Metzger, Utica General Manager
- Lori Karnes, Utica Administrative Manager
- Frank Fields, Utica O&M Superintendent
- Kyle Rasmussen, Utica Conveyance Supervisor

### **Others Present:**

- Larry Thompson

### **Item 1: CALL TO ORDER / PLEDGE OF ALLIEGIANCE**

- The meeting was called to order at 5:33 p.m. by Director Chick

**Item 2: ROLL CALL**

- Directors present
  - Director Chick, Director Broglio Director Davis-Herndon, Director Rasmussen, Director Conrado
- Directors absent
  - None

**Item 3: APPROVAL OF AGENDA**

Director Broglio made a motion to approve the agenda.

- **Motion to approve:** Director Broglio
- **Second:** Director Davis-Herndon
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

**Item 4: PUBLIC COMMENT**

There was no public comment.

**Item 5: CONSENT CALENDAR**

- A. Approval of the December 13, 2022 Board meeting minutes (Karnes)
- B. Financial reports 12/1/22 – 12/31/22 (Karnes)
- C. Generation report for December '22 (Fields/Karnes)
- D. Operations report (Fields)
- E. Conveyance report (Rasmussen)
- F. Water Supply Conditions Report (Metzger)

Director Broglio made a motion to approve the Consent Calendar.

- **Motion to approve:** Director Broglio
- **Second:** Director Rasmussen
- **Board Discussion:** None
- **Public Comment:** None

- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

**Item 6: REGULAR AGENDA**

Discussion and possible action on all items

A. Election of officers (Metzger/Karnes)

Director Davis-Herndon made a motion to nominate Director Broglio as Chair.

- **Motion to approve:** Director Davis-Herndon
- **Second:** Director Broglio
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

Director Davis-Herndon made a motion to nominate Ralph “Rocky” Chick as Vice Chair.

- **Motion to approve:** Director Davis-Herndon
- **Second:** Director Broglio
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

Director Chick made a motion to nominate Director Davis-Herndon as Secretary

- **Motion to approve:** Director Chick
- **Second:** Director Broglio

- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

Chair Broglio presided over the remainder of the meeting.

#### B. Committee appointments (Board Chair)

Committee appointments were assigned as follows:

##### Budget Committee

- Director Conrado
- Director Broglio
- Jennifer Davis-Herndon, alternate

##### FERC Committee

- Director Conrado
- Director Greg Rasmussen
- Director Ralph Chick, alternate

- **Motion to approve:** Director Broglio
- **Second:** Director Davis-Herndon
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

Calaveras Public Power Agency (CPPA) and Association of California Water Agencies-Joint Powers Authority (ACWA-JPIA) representative appointments

The Board decided not to continue appointing a representative for CPPA or ACWA-JPIA. Reports from these organizations will be provided by the General Manager or the respective JPA member elected representatives.

C. New Year's Storm impacts and response (Metzger)\*

A series of atmospheric storms pummeled Utica's system between December 24, 2022, and January 18, 2023 dumping up to 27 inches of rain in the area. Staff put forth an incredible effort to manage flood water safety and protect employees, infrastructure, and the community. Staff was on-call day and night to monitor the system, clearing canals of debris and physically visiting remote sites to open waste gates and close cross gates to keep the system from overtopping during storm events. The water conveyance system did not sustain major damage, but access roads, bridges, and culverts were heavily impacted.

A local, state and federal emergency was declared that will allow Utica to apply for reimbursement for storm related costs. Utica estimates there was up to \$1 million in damage to Utica's roads, bridges, and infrastructure. State funding is expected to cover 75% and federal funding could cover another 20%. Anything not covered by state and federal funds will be Utica's responsibility. There is no guarantee that Utica will receive reimbursements. A resolution is required to be submitted when applying for reimbursement.

D. Declaration of public emergency, due to series of atmospheric river storms starting December 27, 2022 (Resolution 23-01) (Metzger)

Mr. Metzger asked the board to adopt the Declaration of public emergency (Resolution 23-01).

Director Chick made a motion to adopt Resolution 23-01- Declaration of public emergency.

- **Motion to approve:** Director Chick
- **Second:** Director Rasmussen
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None

E. Mid-year budget review and possible adjustments (Resolution 23-02) (Metzger)

The Utica Board directed staff during budget development to review the budget periodically throughout the fiscal year to see where the Authority stands and if there are any adjustments that could be made to limit the amount of carry-over at the end of the year. Surplus revenue may be reallocated to other areas in the budget for maintenance or Capital Improvement projects.

Utica generated a net revenue increase of about \$200,000 from water sales (power generation penalties deducted) and additional surplus revenue from Stephen Tower grant reimbursement in the amount of \$25,000.

There was an additional \$89,000 from projects that were either not feasible to complete or there was a cost savings.

Additionally, Utica received \$83,000 from the WaterSmart grant that could be combined with the \$89,000 from project savings to automate two waste gates, fund shotcrete overlay of the canal to stop leaks, and install additional, more accurate gauging stations.

The Budget Committee recommended:

- Funds be set aside to cover the GEP fines estimated to be \$67,000
- Move \$89,000 into General Projects for wastegate automation
- Move \$112,500 to capital outlay for equipment purchases
- Move \$112,500 of surplus revenues into the JPA Member Contribution Reserve

The Board directed staff to make the following budget adjustments:

		debit		credit	
1200		Operating Income (NCPA water revenue and grant reimb)	\$225,000		
6100	-02	Heavy Equipment and Attachments			\$112,500
7600	-03	JPA Member Contribution Reserve			\$112,500

		debit		credit	
1200		Operating Income (NCPA water revenue)	\$67,000		
7600	-04	JPA Member Contribution Reserve (for GEP fines)			\$67,000

4400	-02	Murphys Afterbay LLO	\$12,143	
4400	-30	Computerized Maintenance Management System	\$15,000	
5000	-09	MPH Replace 17kV Gen Reclosure Breaker	\$16,321	
5000	-10	MPH Replace MPH 17kV Line Breaker	\$16,321	
5100	-03	Canal Repairs and Improvements	\$12,976	
5100	-01	Flume Repair and Replacement	\$16,264	
5200	-01	Remote Facilities/Automation Upgrades (gates/trash rack)		\$89,024.81

Director Rasmussen made a motion to adopt Resolution 23-02, Fiscal Year 2022-2023 Third Budget Adjustment,

- **Motion to approve:** Director Rasmussen
- **Second:** Director Chick
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None

**Item 7: CLOSED SESSION**

- A. \*Pursuant to Government Code § Section 54957(b)(1): Public Employee Performance Evaluation – Title: General Manager.

The meeting adjourned to Closed Session at 6:49 p.m.

**Item 8: REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened to Open Session at 8:12 p.m.

The Board formed a Personnel Ad Hoc Committee. The members will be Director Jennifer Davis-Herndon and Director Greg Rasmussen.

**Item 9: BOARD / GENERAL MANAGER REPORTS, FUTURE AGENDA ITEMS**

- A. General Manager’s Report – No report  
B. Board Reports – No reports

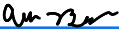
**Item 10: UPCOMING BOARD MEETINGS AND CALENDAR EVENTS**

- Tuesday, February 28, 2023, at 5:30 p.m.
- Tuesday, March 28, 2023, at 5:30 p.m.

**Item 10: ADJOURNMENT**


The meeting was adjourned at 8:12 p.m.

Approved at the February 22, 2023 meeting:

  
ALVIN BROGLIO (Mar 16, 2023 12:04 PDT)

Alvin Broglio, Chair

Attest:

  
Gori Karra  
Clerk to the Board









# 01.24.23 January '23 Reg Mtg Minutes

Final Audit Report

2023-03-16

Created:	2023-03-16
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