



UTICA WATER AND POWER AUTHORITY

UWPA Office Building
1168 Booster Way
Angels Camp, CA 95222
(209) 736-9419

Minutes of the December 13, 2022

Regular Board Meeting

The Board of Directors of the Utica Water and Power Authority met in regular session at Utica's headquarters in Angels Camp, California.

Directors present:

- Ralph Chick (UPUD), Chair
- Jennifer Davis-Herndon, (COA), Secretary
- Greg Rasmussen, (UPUD), Director
- Gary Conrado, Community At-Large Member

Directors absent:

- Alvin Broglio, COA, Vice Chair

Staff present:

- Joel Metzger, Utica General Manager
- Lori Karnes, Utica Administrative Manager
- Frank Fields, Utica O&M Superintendent
- Kyle Rasmussen, Utica Conveyance Supervisor

Others Present:

- John Kessler, Kessler and Associates
- Bill Rettberg, GEI Consultants, Inc.

Item 1: CALL TO ORDER / PLEDGE OF ALLIEGIANCE

- The meeting was called to order at 5:30 p.m. by Director Chick

Item 2: ROLL CALL

- Directors present
 - Director Chick, Director Davis-Herndon, Director Rasmussen, Director Conrado
- Directors absent
 - Director Broglio

Item 3: APPROVAL OF AGENDA

Director Davis-Herndon made a motion to approve the agenda.

- **Motion to approve:** Director Davis-Herndon
- **Second:** Director Rasmussen
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 4-0-0
- **Ayes:** Directors Chick, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** Director Broglio

Item 4: PUBLIC COMMENT

There was no public comment.

Item 5: CONSENT CALENDAR

- A. Approval of minutes of the regular meeting dated 10/25/22
- B. Financial reports 10/1/22 – 10/31/22 and 11/1/22 – 11/30/22 (Karnes)
- C. Generation report for October '22 and November '22 (Fields/Karnes)
- D. Operations report (Fields)
- E. Conveyance report (Rasmussen)
- F. Water Supply Conditions Report (Metzger)

Director Rasmussen made a motion to approve the Consent Calendar.

- **Motion to approve:** Director Rasmussen
- **Second:** Director Conrado

- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 4-0-0
- **Ayes:** Directors Chick, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** Director Broglio

Item 6: REGULAR AGENDA

Discussion and possible action on all items

- A. Overview of the Twelfth Part 12D Independent Consultant's Safety Inspection Reports (Metzger, Kessler, GEI Consultants)*

Mr. Bill Rettberg, P.E. from GEI Consultants, Inc. gave a report on the Twelfth Part 12D Independent Consultant's Safety Inspection. This inspection and report is required by Federal Energy Regulatory Commission (FERC) every five years. All four of of Utica's high hazard dams were inspected and the findings were evaluated and categorized into four Potential Failure Modes. Potential risk reduction measures are put into place if there are problematic findings. The report concluded that there were no issues found during the field inspections that need immediate attention. The next report will be due in 2028 and may require more intense inspection and stricter guidelines.

- B. Brown Act legislation updates (Karnes)

Ms. Karnes attended the California Special Districts Board Clerk Conference in November. Ms. Karnes gave an update on AB 2449, changes to the Brown Act teleconference meetings effective January 1, 2023.

- C. Accounting and financial services software improvements (Metzger / Karnes)

Mr. Metzger gave an overview of Utica's current accounting practices and informed the Board that many of the processes are being duplicated between the outside accountant and Utica staff. Utica researched alternative software products that would bring this process in-house, provide more flexibility, increase efficiencies, and save money. QuickBooks Online was selected, due to the suite of features it provides to help the Authority gain efficiencies with security safeguards to keep financial data private and protected.

- D. Annual Maintenance Outage report (Metzger, Fields, Rasmussen)*

Mr. Rasmussen provided a report on the conveyance work completed during the fall maintenance outage. The team replaced 352 feet of flumes, relined

and repaired canals, cleared vegetation, drained and cleaned the Angels Forebay.

Frank Fields provided a report on the operations work completed during the fall maintenance outage. Regular maintenance of the powerhouses, FERC required inspections at Murphys Afterbay (MAB) of the low level outlet, radial gate, and spillway French drain. Required annual operational work at Murphys Powerhouse (MPH). Additional projects included removing and replacing the jet controller with electrically driven hydraulic proportioning valve assembly at MPH.

Item 7: CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(2). One case.

The meeting adjourned to Closed Session at 6:35 p.m.

Item 8: REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened to Open Session at 7:15 p.m. Direction was given to staff.

Item 9: BOARD / GENERAL MANAGER REPORTS, FUTURE AGENDA ITEMS

A. General Manager's Report

- Thanks to Frank, Kyle and the team for a safe and productive maintenance outage this year
- A Proposition 218 rate public hearing was held on Wednesday Dec. 7. The Union Public Utility District (UPUD) Board decided to hold off on voting on the rates, due to legal concerns.
- UPUD's general manager, Summer Nicotero, will be leaving UPUD, to take a new job as the general manager of the Tri-Dam Project
- Utica's Power Resiliency grant (\$290,000) must be spent out by the end of December 2022. We expect to meet this deadline.
- Utica is working with UPUD staff to develop a grant application to the Department of Water Resources for sediment removal in Hunters, Murphys Forebay, Cademartori, Murphys Afterbay, Ross and Association reservoirs.
- Utica is moving forward with environmental work on the \$1.2 million Hunter Fuel Reduction grant, which is 100% grant funded.

- Utica continues to explore other grant opportunities, including FEMA/Cal OES pre-hazard mitigation funds

B. Correspondence

- Utica received an award from ACWA-Joint Powers Insurance Authority for having no insurance claims

C. Board Reports

Director Rasmussen

- Reported on the Prop. 218 workshop. The Board will hold off voting on the rates.
- UPUD's general manager is leaving to take another job

Director Davis-Herndon

- The City is working on strategic planning based on a survey that went to the public regarding how the City should move forward in the next few years
- The holiday parade is postponed to the December 16th weekend
- There are two entry level police positions open at the police department. No experience is required and training will be provided.

Item 9: UPCOMING BOARD MEETINGS AND CALENDAR EVENTS

- Tuesday, January 24, 2023, at 5:30 p.m.
- Tuesday, February 28, 2023, at 5:30 p.m.
- Utica Video Premieres: Bret Harte Theater at 6 p.m. Monday January 9, 2023

Item 10: ADJOURNMENT

The meeting was adjourned at 8:35 p.m.

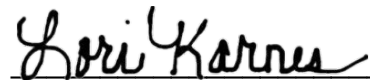
Approved at the January 24, 2023 meeting:

Ralph Chick

Ralph Chick (Feb 10, 2023 11:07 PST)

Utica Board Chair

Attest:

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Clerk to the Board

12.13.22 Minutes_December 2022 Board Meeting (sent for signature)

Final Audit Report

2023-02-10

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