



# UTICA WATER AND POWER AUTHORITY

UWPA Office Building  
1168 Booster Way  
Angels Camp, CA 95222  
(209) 736-9419

Minutes of the October 25, 2022

Regular Board Meeting

The Board of Directors of the Utica Water and Power Authority met in regular session via remote access at the Utica office in Angels Camp, California.

## **Directors present:**

- Ralph Chick (UPUD), Chair
- Alvin Broglio, (COA), Vice Chair
- Jennifer Davis-Herndon, (COA), Secretary
- Greg Rasmussen, (UPUD), Director
- Gary Conrado, Community At-Large Member

## **Staff present:**

- Joel Metzger, Utica General Manager
- Lori Karnes, Utica Administrative Manager
- Frank Fields, Utica O&M Superintendent

## **Others Present:**

- Summer Nicotero, UPUD, General Manager
- Ryan Jolley, Bryant Jolley CPAs

**Item 1: CALL TO ORDER / PLEDGE OF ALLIEGIANCE**

- The meeting was called to order at 5:30 p.m. by Director Chick

**Item 2: ROLL CALL**

- Directors present
  - Director Chick, Director Broglio, Director Davis-Herndon, Director Rasmussen, Director Conrado
- Directors absent
  - None

**Item 3: APPROVAL OF AGENDA**

Director Davis-Herndon made a motion to approve the agenda.

- **Motion to approve:** Director Davis-Herndon
- **Second:** Director Broglio
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

**Item 4: PUBLIC COMMENT**

There was no public comment.

**Item 5: CONSENT CALENDAR**

- A. Approval of minutes of the regular meeting dated 8/25/22
- B. Financial reports 9/1/22 – 9/30/22 (Karnes)
- C. Generation report for September '22 (Fields/Karnes)
- D. Operations report (Fields)
- E. Conveyance report (Rasmussen)
- F. Water Supply Conditions Report (Metzger)
- G. Resolution No. 22-23, COVID-19 State of Emergency Dec. (Metzger)

Director Rasmussen made a motion to approve the Consent Calendar.

- **Motion to approve:** Director Rasmussen
- **Second:** Director Broglio
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

**Item 6: REGULAR AGENDA**

Discussion and possible action on all items

A. Consideration of Acceptance of the FY 2021-22 Annual Audit Report  
(Metzger & Jolley)

Mr. Ryan Jolley from Bryant Jolley, CPAs gave an overview of the audit report for fiscal year 2021-2022. The audit was performed by standard auditing practices and completed successfully with the help of Utica staff. There were no issues of concern identified.

Mr. Metzger requested that item 6C be moved ahead of 6B.

C. Capital asset threshold policy (Karnes)(Jolley)

A Capital asset threshold policy establishes monetary limits for items that need to be tracked and is a requirement of the county for public agencies. Capital asset tracking helps to spread expenses over time and informs planning and replacement schedules. The recommendation is to increase the current threshold of \$1,000 to \$5,000.

Director Davis-Herndon made a motion to approve the Capital Asset and Depreciation Policy.

- **Motion to approve:** Director Davis-Herndon
- **Second:** Director Rasmussen
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None

- **Abstain:** None
- **Absent:** None

B. Second budget adjustment – Resolution 22-24 (Metzger)

- Capital Outlay  
The Board directed staff to propose ideas for how to repurpose \$65,00 in Capital Outlay that was initially in the budget to purchase a new diesel truck for conveyance. Staff proposed purchasing a snow-capable side-by-side, forklift, and trailer at a cost not to exceed \$65,000.
- Grants  
Staff recommended that the board add \$25,000 to the Hunter Reservoir Fuels Reduction Project to cover the costs of forestry and project management work.
- Professional Services  
Staff recommended the board add \$25,000 to fund Special Legal Counsel services related to Long Range Planning, and to add \$75,000 to FERC Long-Range Planning Consultant. These funds would come from the FERC Reserve.

Director Broglio made a motion to approve the adjustments as set forth in the Proposed Fiscal Year 2022-2023 Second Budget Adjustment.

- **Motion to approve:** Director Broglio
- **Second:** Director Rasmussen
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

- D. Authorization of general manager to retain the services of a registered professional forester and project manager for the Hunter Reservoir Fuels Reduction Project (Metzger)

Director Conrado made a motion to approve the general manager to retain the services of a registered professional forester and project manager for the Hunter Reservoir Fuels Reduction.

- **Motion to approve:** Director Conrado
- **Second:** Director Davis-Herndon
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

- E. \*Annual maintenance outage overview (Metzger, Fields, Rasmussen)

Mr. Metzger gave an overview of the conveyance work slated to be completed during the November '22 outage. Staff, with the help of the Cal Fire crews, will be re-lining portions of the canal with shotcrete, about 400 feet of Flume 14 (¾ Mile Flume) will be repaired/replaced, and clearing vegetation along the system and reservoirs.

Mr. Fields gave an overview of the operations maintenance that will take place in November 2022. Staff will perform routine maintenance at the powerhouses, turbidity sampling, ReMAT annual inspections, low level outlet inspection, radial gate inspection, and jet control removed and replaced with proportioning control. This is a brief summary of the projects slated for this outage.

**Item 7: BOARD / GENERAL MANAGER REPORTS, FUTURE AGENDA ITEMS**

A. General Manager's Report

- Utica sponsored the ACWA Region 3: Water, Wildfire, and Wine reception in Murphys. The event was well attended and informative.
- Utica gave a tour to the region 3 representative and executive director of Association of California Water Agencies (ACWA)
- Mutual assistance agreement is being reviewed by the City of Angels legal counsel

- Utica developed signs telling the Authority’s story and history to be placed at Murphys Park, Tryon Park, Utica Park and the Angels Museum.
- Mr. Metzger showed the Board the newly completed video titled “Water: Our Gold” that is an educational film about Utica and its history.

B. Utica received a letter from Mountain Counties Water Resources Association (MCWRA) thanking Utica for the Authority’s support of the Region 3 event.

C. Board Reports

Director Rasmussen reported the workshop for the Union Public Utility District’s Proposition 218 water rate study will be on November 16, 2022 and the public hearing is scheduled for December 7, 2022.

**Item 8: UPCOMING BOARD MEETINGS AND CALENDAR EVENTS**

- November 2022 meeting is cancelled due to annual maintenance outage
- Tuesday, December 13, 2022 at 5:30 p.m. – Regular Board Meeting

**Item 9: ADJOURNMENT**

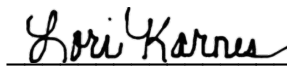
Director Chick adjourned the meeting at 6:55 p.m.

Approved at the December 13, 2022 meeting:

  
Ralph Chick (Dec 29, 2022 16:43 PST)

Chair

Attest:

  
Clerk to the Board

# 10.25.22 Minutes October '22 meeting (sent out for signature)

Final Audit Report

2022-12-30

Created:	2022-12-30
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 Signer rchick@upudwater.org entered name at signing as Ralph Chick

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