



# UTICA WATER AND POWER AUTHORITY

UWPA Office Building  
1168 Booster Way  
Angels Camp, CA 95222  
(209) 736-9419

## Minutes of the September 27, 2022 Regular Board Meeting

The Board of Directors of the Utica Water and Power Authority met in regular session via remote access at the Utica office in Angels Camp, California.

### **Directors present:**

- Ralph Chick (UPUD), Chair
- Alvin Broglio, (COA), Vice Chair
- Jennifer Davis-Herndon, (COA), Secretary
- Greg Rasmussen, (UPUD), Director
- Gary Conrado, Community At-Large Member

### **Staff present:**

- Joel Metzger, Utica General Manager
- Lori Karnes, Utica Administrative Manager
- Kyle Rasmussen, Utica Conveyance Supervisor
- Frank Fields, Utica O&M Superintendent

### **Others Present:**

- None

**Item 1: CALL TO ORDER / PLEDGE OF ALLIEGIANCE**

- The meeting was called to order at 5:31 p.m. by Director Chick

**Item 2: ROLL CALL**

- Directors present
  - Director Chick, Director Broglio, Director Davis-Herndon, Director Rasmussen, Director Conrado
- Directors absent
  - None

**Item 3: APPROVAL OF AGENDA**

Director Davis-Herndon requested to move Item 7 - Closed Session, before Item 6 – Regular Agenda.

- **Motion to approve:** Director Davis-Herndon
- **Second:** Director Rasmussen
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

**Item 4: PUBLIC COMMENT**

There was no public comment.

**Item 5: CONSENT CALENDAR**

- A. Approval of minutes of the regular meeting dated 8/23/22
- B. Financial reports 8/1/22 – 8/31/22 (Karnes)
- C. Generation report for August '22 (Fields/Karnes)
- D. Operations report (Fields)
- E. Conveyance report (Rasmussen)
- F. Water Supply Conditions Report (Metzger)
- G. Resolution No. 22-20, COVID-19 State of Emergency Dec. (Metzger)
- H. Conflict of Interest Code update, Resolution No. 22-21 (Metzger)

Director Rasmussen made a motion to approve the Consent Calendar.

- **Motion to approve:** Director Rasmussen
- **Second:** Director Conrado
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

**Item 7: CLOSED SESSION**

- A. Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(2).

The Board adjourned to closed session at 5:32 p.m.

Regular session resumed at 5:58 p.m.

**REPORTABLE ACTION FROM CLOSED SESSION**

Direction was given to staff.

**Item 6: REGULAR AGENDA**

Discussion and possible action on all items

- A. \*Informational update on the Slurry Line Agreement with Calaveras County Water District (Metzger)

Mr. Metzger gave an update on the progress of the Slurry Line project. Northern California Power Agency (NCPA). This is an agreement between Calaveras County Water District (CCWD) and Utica Water and Power Authority (Utica) to wheel up to 1,000-acre-feet of water for consumptive use through a portion of Utica's system. CCWD, in collaboration with Union Public Utility District (UPUD) within UPUD's service area, will make water to customers along the slurry line and potentially the greater community.

- B. \*Informational update on Utica's grants program (Metzger)

Mr. Metzger gave an update on the program. Utica has received a fully executed agreement for a \$1.2 million grant from CalFire for the Hunter

Reservoir Fuel Reduction Project. This project will clear about 200 acres of vegetation around Hunter Reservoir and Utica's water supply system.

Utica worked in coordination with Calaveras Amador Grant Writing Group (CalAm) to create a plan to protect water supply systems and the natural areas surrounding Utica's infrastructure. A conceptual proposal was submitted to Sierra Nevada Conservancy (SNC) and approved. Utica was then invited to submit a full proposal. If the Board approves, Utica will pursue the fully funded grant of \$123,760 to pay for California Environmental Quality Act and National Environmental Protection Act (CEQA/NEPA) investigations.

- C. Consideration of adoption of Resolution 22-22 approving the submission of a full grant proposal to the Sierra Nevada Conservancy (Metzger)

Director Rasmussen made a motion to adopt Resolution 22-22 for the submission of a full grant proposal to the Sierra Nevada Conservancy.

- **Motion to approve:** Director Rasmussen
- **Second:** Director Davis-Herndon
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

- D. Consideration of sponsoring Water, Wildfire, and Wine event being held in Murphys by the Association of California Water Agencies and Mountain Counties Water Resources Association (Metzger)

Association of California Water Agencies (ACWA) and Mountain Counties Water Resources Association (MCWRA) are partnering to host a reception following the ACWA Region 3 meeting in Murphys. MCWRA is asking for sponsorship to support the reception. The board was asked to consider several sponsorship opportunities. Utica has funds set aside in the Community Outreach budget to support this.

Director Broglio moved to approve "Lake Level" sponsorship of \$1,000 to MCWRA for the ACWA Region 3 meeting.

- **Motion to approve:** Director Broglio
- **Second:** Director Rasmussen

- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 4-1-0
- **Ayes:** Directors Chick, Broglio, Rasmussen, Conrado
- **Noes:** Director Davis-Herndon
- **Abstain:** None
- **Absent:** None

E. Consideration of authorizing the Utica General Manager to enter into mutual assistance agreements with regional agencies (Metzger)

Mr. Metzger explained that Utica staff have worked with Tuolumne Utilities District (TUD), Calaveras County Water District (CCWD) to create a mutually acceptable mutual assistance agreement to be used in emergencies. This agreement would provide the opportunity to share equipment and labor between the agencies in the agreement. Staff asked the board to consider authorizing the general manager to sign mutual aid agreements with regional agencies. Without an agreement like this in place, agencies who lend out equipment and personnel are not eligible for reimbursement from state and federal agencies during declared emergencies.

Director Rasmussen made a motion to authorize Utica's general manager to sign the Mutual Aid Agreement, pending review by City of Angels staff and legal counsel.

- **Motion to approve:** Director Rasmussen
- **Second:** Director Conrado
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** Broglio

*\*Indicates no paperwork is included in agenda packet.*

**Item 8: BOARD / GENERAL MANAGER REPORTS, FUTURE AGENDA ITEMS**

A. General Manager's Report

- Line of site (LOS) radio project is progressing radios are mounted on towers and have successfully connected some of the sites within the system. Staff continues to work on connecting the rest of the system.
- Conveyance and Operations are working hard to prepare for the upcoming maintenance outage in November 2022. Staff is also working on scheduling the Murphys Afterbay radial gate inspection.
- Power Resiliency Grant – Utica has spent more than \$200,000 of the \$290,000 grant award. UPUD plans to spend \$40,000 in SCADA upgrades.
- Federal Energy Regulatory Commission (FERC) – Mandated inspections and studies – The Part 12 Inspection is due in November 2022. Utica staff is continuing to review reports and studies for accuracy prior to submitting to FERC.
- Upcoming Tours – October 11, 2022, Utica is hosting a public system tour. A second tour is scheduled for October 21, 2022, for a group from Association of California Water Agencies. Board members are also invited to attend.
- Break-ins to Utica’s Headquarters - In the past two weeks there have been two break-ins. The intruders seem to be targeting catalytic converters, which contain precious metals that can be easily sold. Scrap value ranges between \$300 - \$1,500.
- QuickBooks online – Staff is researching the QuickBooks online program and bringing our accounts payable and payroll in house. The program will also be useful for grant tracking and reporting.

#### B. Board Reports

- Director Rasmussen: UPUD is preparing for the 218 Water Rate Study workshops and public hearing.

### **Item 9: UPCOMING BOARD MEETINGS AND CALENDAR EVENTS**

- Tuesday October 25, 2022 at 5:30 p.m. – Regular Board Meeting
- *Proposed:* Cancel November 2022 meeting due to annual maintenance outage

- *Proposed:* Tuesday, December 13, 2022 at 5:30 p.m. – Regular Board Meeting

**Item 10: ADJOURNMENT**

Director Chick adjourned the meeting at 6:55 p.m.

Approved at the October 25, 2022 meeting:

*Ralph Chick*  
Ralph Chick (Oct 26, 2022 12:02 PDT)

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Chair

Attest:

*Lori Karnes*  
Clerk to the Board

# 09.27.22 Minutes for the September '22 meeting LK(JM) (sent out for signature)

Final Audit Report

2022-10-26

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|-----------------|--|
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