



UTICA WATER AND POWER AUTHORITY

UWPA Office Building
1168 Booster Way
Angels Camp, CA 95222
(209) 736-9419

Minutes of the August 23, 2022 Regular Board Meeting

The Board of Directors of the Utica Water and Power Authority met in regular session via remote access at the Utica office in Angels Camp, California.

Directors present:

- Ralph Chick (UPUD), Chair
- Alvin Broglio, (COA), Vice Chair
- Jennifer Davis-Herndon, (COA), Secretary
- Greg Rasmussen, (UPUD), Director
- Gary Conrado, Community At-Large Member

Staff present:

- Joel Metzger, Utica General Manager
- Lori Karnes, Utica Administrative Manager
- Kyle Rasmussen, Utica Conveyance Supervisor
- Frank Fields, Utica O&M Superintendent

Others Present:

- Tom Quincy, UPUD Director
- Summer Nicotero, UPUD General Manager

Item 1: CALL TO ORDER / PLEDGE OF ALLIEGIANCE

- The meeting was called to order at 5:31 p.m. by Director Chick

Item 2: ROLL CALL

- Directors present
 - Director Chick, Director Broglio, Director Davis-Herndon, Director Rasmussen, Director Conrado
- Directors absent
 - None

Item 3: APPROVAL OF AGENDA

Director Broglio made a motion to approve the agenda.

- **Motion to approve:** Director Broglio
- **Second:** Director Rasmussen
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

Item 4: PUBLIC COMMENT

There was no public comment.

Item 5: CONSENT CALENDAR

- A. Approval of minutes of the regular meeting dated 7/26/22
- B. Financial reports 7/1/22 – 7/31/22 (Karnes)
- C. Generation report for July 2022 (Fields/Karnes)
- D. Operations report (Fields)
- E. Conveyance report (Rasmussen)
- F. Water Supply Conditions Report (Metzger)
- G. Resolution No. 22-19, COVID-19 State of Emergency Dec. (Metzger)

Director Rasmussen made a motion to approve the Consent Calendar.

- **Motion to approve:** Director Broglio
- **Second:** Director Davis-Herndon
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

Item 6: REGULAR AGENDA

Discussion and possible action on all items

A. Budget adjustment to allocate carryover funds from FY '21-22 (Metzger)

Since the Utica Board of Directors adopted the FY 2022-2023 Budget on May 24, 2022, staff completed its analysis of actual carryover funds. Actual carryover exceeded staff estimates by about \$200,000, and these funds are available to be allocated by the Board of Directors in the FY 2022-2023 budget. Other funds are also included in this proposed adjustment, including funding set aside for a wooden flume grant local match, capital outlay funds that will not need to be spent to purchase a new truck, funds in Utica's bank account from FY 2021-22, and additional water sale revenue from June 2022.

The Utica Board directed staff to make the following budget adjustments as recommended by the Budget Committee:

- \$335,769 in surplus water and power revenue will be transferred into the Joint Powers Authority (JPA) Contribution Reserve Fund
- \$65,000 will remain in Capital Outlay to potentially be spent on another project. Utica staff will research options and bring them back to the Utica Board for approval.
- \$85,000 will be allocated to the Operating Reserve Fund and retained for a local match in the event Utica is awarded a Cal OES grant for the wooden flume replacement.

Director Rasmussen made a motion to approve the budget adjustments according to the Budget Committee's recommendations.

- **Motion to approve:** Director Rasmussen
- **Second:** Director Davis-Herndon
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

B. Water vs. power cost analysis of FY '21-22 (Karnes)

The Utica Board requested staff to track revenue and expenses by category more closely than in prior years to analyze the costs to maintain the hydro plants vs. the water conveyance system. The analysis showed that in FY 2021-22, power revenues exceeded water revenues by approximately \$431,000 while water expenses significantly exceeded power expenses by approximately \$742,000.

Utica's Board directed staff to create a long-term projection of water vs power revenues and expenses and include Capital Improvement Projects (CIP) to help inform long-term planning.

C. Consideration of approval of mutual aid agreement with regional agencies (Metzger)

Item 6C was tabled.

D. Consideration of dissolution of standing committees (Metzger)

Mr. Metzger discussed the options and benefits of eliminating the standing committees and moving to ad hoc committees. A few of the standing committees rarely meet on a regular basis and ad hoc committees would give more flexibility in planning and notification of meetings.

The Board approved retaining the Federal Energy Regulatory Commission (FERC) and Budget Committees as standing committees and dissolving the Resource, Personnel, and Legal Committees.

Director Broglio made a motion to retain the Federal Energy Regulatory Commission (FERC) and Budget Committees as standing committees and dissolve the Resource, Personnel and Legal Committees.

- **Motion to approve:** Director Broglio

- **Second:** Director Conrado
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Broglio, Davis-Herndon, Rasmussen, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

E. Update on Utica's grants program* (Metzger)

Mr. Metzger gave an update on the grants Utica has in progress as well as new grant opportunities to obtain funding to upgrade and maintain the system.

**Indicates no paperwork is included in agenda packet.*

Item 7: CLOSED SESSION OPENED AT 6:35 p.m.

- A. Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(2). One Potential Case.

Regular session resumed at 7:09 p.m.

Item 8: REPORTABLE ACTION FROM CLOSED SESSION

Direction was given to staff.

Item 9: BOARD / GENERAL MANAGER REPORTS, FUTURE AGENDA ITEMS

- A. General Manager's Report
B. Board Reports

Director Broglio thanked all of Utica's staff and Joint Powers Authority (JPA) members for all their excellent work on the budget.

Item 10: UPCOMING BOARD MEETINGS AND CALENDAR EVENTS

- Tuesday, September 27, 2022 at 5:30 p.m. – Regular Board Meeting
- Tuesday, October 25, 2022 at 5:30 p.m. – Regular Board Meeting

Item 11: ADJOURNMENT

Director Chick adjourned the meeting at 7:24 p.m.

Approved at the September 27, 2022 meeting:

Ralph Chick

Ralph Chick (Oct 27, 2022 11:54 PDT)

Chair

Attest:

Lori Karnes

Clerk to the Board

08.23.22 Minutes 08.23.22.docx (LK)(JM) (sent out for signature)

Final Audit Report

2022-10-27

Created:	2022-10-27
By:	Utica Water and Power Authority (admin@uticawater.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5oZZYmKvhnODW5LFeyHup2KjoESx5cgn


"08.23.22 Minutes 08.23.22.docx (LK)(JM) (sent out for signature)" History

 Document created by Utica Water and Power Authority (admin@uticawater.com)

2022-10-27 - 6:25:04 PM GMT- IP address: 96.92.110.142

 Document emailed to rchick@upudwater.org for signature

2022-10-27 - 6:26:52 PM GMT

 Email viewed by rchick@upudwater.org

2022-10-27 - 6:53:52 PM GMT- IP address: 98.224.22.18

 Signer rchick@upudwater.org entered name at signing as Ralph Chick

2022-10-27 - 6:54:19 PM GMT- IP address: 98.224.22.18

 Document e-signed by Ralph Chick (rchick@upudwater.org)

Signature Date: 2022-10-27 - 6:54:21 PM GMT - Time Source: server- IP address: 98.224.22.18

 Agreement completed.

2022-10-27 - 6:54:21 PM GMT