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## REGULAR BOARD MEETING AGENDA

5:30 p.m. Tuesday July 26, 2022  
Utica Headquarters | 1168 Booster Way, Angels Camp, CA 95222

Join by video conference: <https://meet.google.com/ift-ojra-hxf>  
Join by phone: 740-303-2745 and enter this PIN: 503 098 659#

View the meeting agenda packet: [www.uticawater.com/board-meeting-minutes-agenda](http://www.uticawater.com/board-meeting-minutes-agenda)

### UTICA BOARD OF DIRECTORS

Ralph Chick, Union Public Utility District – Board Chair  
Alvin Broglio, City of Angels – Board Vice Chair  
Jen Davis-Herndon, City of Angels – Board Secretary  
Greg Rasmussen Director – Union Public Utility District  
Gary Conrado, Community At-Large Member

### ORDER OF BUSINESS

**Item 1:**     **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**Item 2:**     **ROLL CALL**

**Item 3:**     **APPROVAL OF AGENDA**

**Item 4:**     **PUBLIC COMMENT**

Members of the public may address the Board on items not listed on the agenda. Comments are limited to five minutes. No action will be taken on items not on the agenda. The public is encouraged to work with staff to agendize items for Board consideration.

**Item 5:**     **CONSENT CALENDAR**

These items are expected to be routine and non-controversial. Unless a Board member pulls an item, all items will be approved together at one time without discussion.

- A. Approval of minutes of the regular meeting dated 5/24/22
- B. Financial reports 5/1/22 – 5/31/22 and 6/1/22 – 6/30/22 (Karnes)

- C. Generation Report May and June 2022 (Fields/Karnes)
- D. Operations report (Fields)
- E. Conveyance report (Rasmussen)
- F. Water Supply Conditions Report (Metzger)
- G. COVID-19 State of Emergency Declaration (Resolution No. 22-14) (Metzger)
- H. Naming Authorized Agents for California Office of Emergency Services (Resolution No. 22-15)(Metzger)

**Item 6: REGULAR AGENDA**

Discussion and possible action on all items

- A. \*Informational update from Calaveras County OES, regarding the Good Neighbor Authority (Metzger / Osbourn)
- B. Consideration of adoption of a Nondiscrimination, Anti-Harassment Policy and Complaint Procedure (Resolution No. 22-16) (Metzger)
- C. Consideration of adoption of a Travel Expense Reimbursement Policy (Resolution No. 22-17) (Metzger)
- D. Consideration of Adopting Utica’s Updated Employee Handbook (Resolution No. 22-18) (Metzger)
- E. Authorization for Utica General Manager to sign revised water supply agreements with City of Angels and Union Public Utility District (Metzger)
- F. \*Authorization for the General Manager to submit the Utica Community Water Supply and Forest Protection Planning Project grant application to the Sierra Nevada Conservancy (Metzger)

*\*Indicates no paperwork is included in agenda packet.*

**Item 7: BOARD / GENERAL MANAGER REPORTS, FUTURE AGENDA ITEMS**

- A. General Manager’s Report
- B. Board Reports

**Item 8: UPCOMING BOARD MEETINGS AND CALENDAR EVENTS**

- Tuesday May 24, 2022 at 5:30 p.m.
- Tuesday June 28, 2022 at 5:30 p.m. (cancelled)

**Item 9: ADJOURNMENT**

## **UTICA MISSION STATEMENT**

We are committed to preserving and protecting local control of our water resources through effective fiscal and operational management, and assuring a safe and reliable water supply for municipal and agricultural stakeholders, while ensuring the quality and quantity of this precious resource for generations to come.

## **AMERICANS WITH DISABILITIES ACT**

In compliance with Title II of the Americans with Disabilities Act, 28 CFR Part 36, if you need special assistance to participate in this meeting, please contact the Utica office at (209) 736-9419 or fax your request to (209)736-0114. Notification in advance of the meeting will enable Utica to make reasonable accommodations to ensure accessibility to this meeting. (2) Any materials distributed to the Board and that relate to an agenda item are available at the Utica office 72 hours prior to the scheduled meeting.

## **COVID-19 PRECAUTIONS**

Per guidance from the CA Governor's Office and Department of Public Health, in order to minimize the potential spread of the COVID-19 virus, the Utica will hold its public Board meetings via video conference or phone until further notice. Members of the public may attend these Board meetings remotely and provide comments on each agenda item using the following options.

## **QUESTIONS?**

Contact Utica at [admin@uticawater.com](mailto:admin@uticawater.com) or (209) 736-9419.