



# UTICA WATER AND POWER AUTHORITY

UWPA Office Building  
1168 Booster Way  
Angels Camp, CA 95222  
(209) 736-9419

## Minutes of the April 26, 2022 Regular Board Meeting

The Board of Directors of the Utica Water and Power Authority met in regular session via remote access at the Utica office in Angels Camp, California.

### **Directors present:**

- Ralph Chick (UPUD), Chair
- Caroline Schirato, (COA) Alternate
- Jennifer Davis-Herndon, (COA), Secretary
- Tom Quincy, (UPUD), Alternate
- Gary Conrado, Community At-Large Member

### **Staff present:**

- Joel Metzger, (Utica), General Manager
- Lori Karnes (Utica), Administrative Manager
- Kyle Rasmussen, (Utica), Conveyance Supervisor
- Frank Fields, (Utica), O&M Superintendent

### **Others Present:**

- None

### **Item 1: CALL TO ORDER / PLEDGE OF ALLIEGIANCE**

- The meeting was called to order at 5:33 p.m. by Director Chick

**Item 2: ROLL CALL**

- Directors present
  - Director Chick, Director Schirato, Director Davis-Herndon, Director Quincy, Director Conrado
- Directors absent
  - Director Broglio and Director Rasmussen were absent, but alternates attended in their stead.

**Item 3: APPROVAL OF AGENDA**

- **Motion to approve:** Director Davis-Herndon
- **Second:** Director Conrado
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Schirato, Davis-Herndon, Quincy, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

**Item 4: PUBLIC COMMENT**

There was no public comment.

**Item 5: CONSENT CALENDAR**

- A. Approval of minutes of the regular meeting dated 3/22/22
- B. Financial reports 3/1/22 – 3/31/22 (Karnes)
- C. Generation report for March (Fields/Karnes)
- D. Operations report (Fields)
- E. Conveyance report (Rasmussen)
- F. Water Supply Conditions Report (Metzger)
- G. Resolution No. 22-05, COVID-19 State of Emergency Dec. (Metzger)
- H. Correspondence: SB 1157 (Hertzberg) – oppose unless amended letter (Metzger)

Director Schirato abstained from voting on Item 5A.

Director Davis-Herndon made a motion to approve Items B – H of the Consent Calendar.

- **Motion to approve:** Director Davis-Herndon
- **Second:** Director Conrado
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-1
- **Ayes:** Directors Chick, Director Schirato, Davis-Herndon, Quincy, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

Director Davis-Herndon made a motion to approve Item A of the Consent Calendar.

- **Motion to approve:** Director Davis-Herndon
- **Second:** Director Conrado
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 4-0-1
- **Ayes:** Directors Chick, Davis-Herndon, Quincy, Conrado
- **Noes:** None
- **Abstain:** Director Schirato
- **Absent:** None

**Item 6: REGULAR AGENDA**

Discussion and possible action on all items

- A. Resolution Authorizing Water SMART Small Scale Water Efficiency Projects grant application (Resolution No. 22-06)

The Water SMART project focuses on water use efficiency. Utica has 13.5 miles of system called the Lower Utica Canal that experiences water losses of up to 5% (3 AF per day). The grant would help pay for the installation of two new gaging stations to monitor water loss and provide 1,800 feet of shotcrete lining for the canals to prevent water loss. A local match is required, but staff

wrote the grant in such a way that the match could be offset by Utica's staff providing in-house labor.

Mr. Metzger asked the Board to consider adopting Resolution 22-06 authorizing the General Manager to submit the Utica Water and Power Authority Lower Utica Canal Lining and Gaging Stations Project grant application to the U.S. Bureau of Reclamation Water SMART Grants Program.

Director Conrado made a motion to submit the Water SMART Small Scale Water Efficiency Projects grant application Resolution. No. 22-06.

- **Motion to approve:** Director Conrado
- **Second:** Director Quincy
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Schirato, Davis-Herndon, Quincy, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

B. Consideration of adoption of the CCWD / UWPA Water Wheeling Agreement (Resolution No. 22-07) Metzger)

Mr. Metzger explained the primary purpose of this agreement is to allow Calaveras County Water District (CCWD) to move water from the North Fork of the Stanislaus River through Utica's conveyance system to the Slurry Line for agricultural customers along CCWD's Slurry Line (above Murphys). CCWD would charge a fee for the water and Utica would receive a wheeling charge for each acre foot of water moved through the ditch system. Utica's projected revenue could range from approximately \$600 to \$64,000, depending on the amount of water wheeled.

CCWD and Utica drafted an agreement that is mutually acceptable and are now waiting for Northern California Power Agency's (NCPA) legal counsel to finish its review.

Mr. Metzger asked the Board to adopt Resolution No. 22-07 executing the Water Wheeling Agreement between the Calaveras County Water District and the Utica Water and Power Authority.

Director Davis-Herndon made a motion to approve the water wheeling agreement but not to execute the contract until Union Public Utility District (UPUD), City of Angels (COA) and Northern California Power Agency (NCPA) have given their approval.

- **Motion to approve:** Director Davis-Herndon
- **Second:** Director Quincy
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Schirato, Davis-Herndon, Quincy, Conrado
- **Noes:** None
- **Abstain:** None
- **Absent:** None

C. Consideration of adoption of Utica Water and Power Authority's Mission, History, Core Values, and Strategic Plan (Resolution 22-08)

On Tuesday Jan. 25, 2022, the Utica Board of Directors created an ad-hoc committee and instructed the members to work with the General Manager to draft a new mission statement, core values, and strategic goals for the Authority. The Committee met three times and created a draft, which was provided to staff and board members to review and provide input.

If approved, Utica will use this document as a guide to make decisions and guide the Authority's actions in the future.

Director Quincy made a motion to adopt Resolution 22-08 adopting the Utica Water and Power Authority Mission, History, Core Values, and Strategic Plan.

- **Motion to approve:** Director Quincy
- **Second:** Director Davis-Herndon
- **Board Discussion:** None
- **Public Comment:** None
- **Vote:** 5-0-0
- **Ayes:** Directors Chick, Schirato, Davis-Herndon, Quincy, Conrado

- **Noes:** None
- **Abstain:** None
- **Absent:** None

D. FY 2022-23 Budget Development Update (Metzger)\*

Mr. Metzger provided an overview of the proposed budget and explained how the Department of Water Resources water forecast affects Utica’s revenue. There could be a \$300,000 difference in revenue depending on whether it’s a Water Year 4 or Water Year 3. Utica relies on its Joint Power Authority Member’s (JPA) for contributions each year to support the operations and maintenance required to provide safe and reliable water deliveries. The revenue volatility associated with tiered water years creates uncertainty in determining the contributions that will be necessary to support Utica’s financial needs. Mr. Metzger reiterated Utica’s commitment to researching grants and loans to support maintenance projects and work with its JPA members to develop a five-year budget projection and determine a predictable schedule of needed contributions over the next five to 10 years.

**Item 7: ADJOURN TO CLOSED SESSION AT 6:36 p.m.**

- A. Conference with Real Property Negotiator Government Code section 54956.8  
 Property: Agency’s water conveyance system above Murphys Powerhouse  
 Agency negotiator: Joel Metzger, General Manager Negotiating party:  
 Calaveras County Water District Under negotiations: Terms and conditions of use.

Returned from Closed Session at 7:25 p.m.

No reportable action

**Item 8: BOARD / GENERAL MANAGER REPORTS, FUTURE AGENDA ITEMS**

**Item 9: UPCOMING BOARD MEETINGS AND CALENDAR EVENTS**

- Tuesday, May 24, 2022 at 5:30 p.m. – Regular Board Meeting

Item 10: ADJOURNMENT

The meeting was adjourned at 7:34 p.m.

Approved at the May 24, 2022 meeting:

*Ralph Chick*

\_\_\_\_\_  
Board Chair

Attest:



*Lori Karnes*

\_\_\_\_\_  
Clerk to the Board



# Signature Certificate

Reference number: CYJJZ-MHRMC-DEULB-4JXGN

Signer	Timestamp	Signature
<b>Lori Karnes</b> Email: admin@uticapower.net  Sent: 03 Jun 2022 17:53:10 UTC Signed: 03 Jun 2022 17:53:10 UTC		 IP address: 96.92.110.142 Location: Stockton, United States
<b>Rocky Chick</b> Email: rockyc@uticawater.com  Sent: 03 Jun 2022 17:53:10 UTC Viewed: 20 Jun 2022 14:58:44 UTC Signed: 20 Jun 2022 14:58:54 UTC		 IP address: 66.178.169.181 Location: Rogue River, United States
<b>Recipient Verification:</b> ✓ Email verified	20 Jun 2022 14:58:44 UTC	

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