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## REGULAR BOARD MEETING AGENDA

5:30 p.m. Tuesday, December 23, 2025  
Utica Headquarters | 1168 Booster Way, Angels Camp, CA 95222

View the meeting agenda packet: [www.uticawater.com/board-meetings](http://www.uticawater.com/board-meetings)

### UTICA BOARD OF DIRECTORS

Caroline Schirato – Chair  
Eric Bottomley – Vice Chair  
Bruce Tallakson – Secretary  
Alvin Broglio – Director  
Gary Conrado – Director

### ORDER OF BUSINESS

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**
3. **Closed Session**
  - A. Pursuant to Government Code § 54957(e) Public Employment  
Title: General Manager Recruitment
4. **Report out of Closed Session**
5. **Approval of the Agenda**
6. **Public Comment**

Members of the public may address the Board on items not listed on the agenda. Comments are limited to five minutes. No action will be taken on items not on the agenda. The public is encouraged to work with staff to put items on the agenda for Board consideration.

## **7. Consent Calendar**

These items are expected to be routine and non-controversial. Unless a Board member pulls an item, all items will be approved together at one time without discussion.

- A. Approve minutes from the November 2025 Special Board Meeting (Sparks)
- B. Accept Financial reports for November 2025 (Walker)
- C. Accept Generation report for November 2025 (Walker)
- D. Accept Operations Report (Fields)
- E. Accept Water Conveyance Report (Rasmussen)
- F. Approve and authorize General Manager to sign SWCA Contract Change Order for cost not to exceed \$70,000
- G. Adopt **Resolution 2025-13** authorizing the filing of the Notice of Completion with Krisman Enterprises for the CALFIRE Hunter Reservoir Fuel Reduction Project Grant
- H. Accept FERC Exemption Billing Report (Sparks)

## **8. Regular Agenda**

- A. Consideration of the adoption of the General Manager Contract (Dave Andres, Interim General Manager)
- B. Discussion/Action regarding modifying the Employee Handbook to reduce paid time off accrual and eliminating one paid holiday in exchange for a 2% employee wage increase (Dave Andres, Interim General Manager)

**Resolution 2025-14**

## **9. Correspondence, Board / General Manager Reports, Future Agenda Items**

- A. Correspondence

### **INCOMING:**

- ACWA JPIA – President’s Special Recognition Award for Outstanding Performance in Property and Liability Programs
- FERC – Initiating the 13<sup>th</sup> Part 12 Inspection
- FERC – Results of Environmental Inspections for Angels and Utica Projects
- Calaveras County – Seeking Community Input for Comprehensive Safety Action Plan

### **OUTGOING:**

- CCWD – Response to Request for Information RE: NF Relicensing FERC Project P-2409

B. General Manager Report

C. Board reports

D. Future agenda items

## **10. Upcoming Board Meetings and Calendar Events**

- Regular Board Meeting, Tuesday, January 27, 2025, at 5:30 p.m
- Regular Board Meeting, Tuesday, February 24, 2025, at 5:30 p.m
- Regular Board Meeting, Tuesday, March 24, 2025, at 5:30 p.m

## **11. Adjournment**

### **Utica Mission Statement**

We are committed to preserving and protecting local control of our water resources through effective fiscal and operational management and assuring a safe and reliable water supply for municipal and agricultural stakeholders, while ensuring the quality and quantity of this precious resource for generations to come.

### **Americans With Disabilities Act**

In compliance with Title II of the Americans with Disabilities Act, 28 CFR Part 36, if you need special assistance to participate in this meeting, please contact the Utica office at (209) 736-9419 or email your request to [admin@uticawater.com](mailto:admin@uticawater.com). Notification in advance of the meeting will enable Utica to make reasonable accommodations to ensure accessibility to this meeting. Any materials distributed to the Board that relate to an item on the agenda are available at the Utica office 72 hours prior to the scheduled meeting.

### **Questions?**

Contact Utica at [admin@uticawater.com](mailto:admin@uticawater.com) or (209) 736-9419.