



SPECIAL BOARD MEETING AGENDA

4:00 p.m. Tuesday January 16, 2024
Utica Headquarters | 1168 Booster Way, Angels Camp, CA 95222

Join by video conference: meet.google.com/sdx-qche-wwz
Join by phone: 650-781-0684 PIN: 819 722 066#

View the meeting agenda packet: www.uticawater.com/board-meeting-minutes-agenda

UTICA BOARD OF DIRECTORS

Ralph “Rocky” Chick Union Public Utility District – Board Vice Chair
Jennifer Davis-Herndon, City of Angels – Board Secretary
Greg Rasmussen Director – Union Public Utility District
Gary Conrado, Community At-Large Member

ORDER OF BUSINESS

Agenda Items

1. Call to Order

- The meeting was called to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll Call

- **Directors Present:**
 - Director Davis-Herndon
 - Director Chick
 - Director Conrado
 - Director Rasmussen
- **Directors Absent:**
 - None
- **Utica Staff Present:**
 - Joel Metzger, General Manager

- Stacie Walker, Administrative Specialist
- **Others Present:**
 - Michael Manwaring, Stantec (virtual)

4. Agenda Approval

- **Board Discussion:** None
- **Public Comment:** None
- **Motion to approve the agenda:** Director Rasmussen
- **Second:** Director Davis-Herndon
- **Vote:** 4-0-0
- **Ayes:** Director Davis-Herndon, Director Chick, Director Conrado, Director Rasmussen
- **Noes:** None
- **Abstain:** None
- **Absent:** None

5. Public Comment

- No public comment

6. Special Meeting Agenda

Discussion and possible action on all items.

A. Certificate of appointment and oath of office

- Caroline Schirato was sworn in as a Utica Board member by Secretary Davis-Herndon.

B. Consideration of approval of Stantec proposal for continued support of Utica's FERC Exemption applications (Metzger)

- Mr. Metzger and Mr. Manwaring gave a presentation that detailed the FERC Exemption Application timeline with the Board. Mr. Metzger explained that Stantec submitted a scope that would cover costs until June 2024, but at the request of the General Manager, Stantec broke the proposal into phases. Staff is working to bring the costs down by taking on more work, as long as it is within staff's abilities and bandwidth. The scope presented to the Board would pay for the Exemption application efforts through the FERC-required Joint Meeting and into mid-February 2024. Staff recommended holding a FERC Committee meeting to make sure there is a clear understanding of what is being proposed by Stantec and to identify

options for a longer-term scope and budget for Board consideration.

- **Board Discussion:** Director Schirato asked how many stakeholders are there? Mr. Metzger said more than 60 stakeholders were notified and, of those, 11 signed up at to attend the Joint Meeting. Mr. Metzger explained even though relationships with stakeholders are good, the comments they submit may be extensive and substantial requests could be made. Utica will need the Stantec team to facilitate responding to comments. Director Conrado asked if Utica will be the owner of the studies performed. Mr. Manwaring said everything Stantec has done is 90% the same as relicensing, and Utica will own all the studies and all products Stantec produces. Mr. Metzger explained there are reserves allocated for this expense, so the new scope and budget will not impact the FY 2023-2024 Budget.
- **Public Comment:** None
- **Motion:** Director Davis-Herndon made a motion to authorize the General Manager to sign an agreement with Stantec to provide continued FERC Exemption support for the scope in the Revised Subtask 1 through February 13, 2024, not to exceed \$19,965
- **Second:** Director Rasmussen
- **Vote:** 5-0-0
- **Ayes:** Director Schirato, Director Davis-Herndon Director Chick, Director Conrado, Director Rasmussen
- **Noes:** None
- **Abstain:** None
- **Absent:** None

7. Board / General Manager Reports, Future Agenda Items

A. Correspondence

- a. Mr. Metzger requested the January 2024 meeting be postponed until February 13, 2024.
 - i. The Board agreed to consolidate the January and February meetings into one meeting that will be held on February 13, 2024.

B. Board Reports

- a. Director Schirato will be in D.C. at the end of February and plans to meet with contacts and have meetings on behalf of Utica while she is there.
 - i. Mr. Metzger and Director Schirato will meet and discuss possible action items and leave behind materials.

8. Upcoming Board Meetings and Calendar Events

- Thursday January 18, 2024, at 8:30 a.m.: Emergency Action Plan Functional Exercise at Native Sons Hall in Murphys

- Thursday January 25, 2024, at 9:30 a.m.: UWPA FERC Exemption Joint Agency Meeting
- Thursday January 25, 2024, at 12:30 p.m.: Public Site Visit/Tour
- Thursday January 25, 2024, at 6:00 p.m.: UWPA FERC Exemption Joint Agency Meeting
- Wednesday January 31, 2024, at 4 p.m.: Joint JPA Meeting at Native Sons Hall in Murphys
- Tuesday February 13, 2024, at 5:30 p.m.: Regular Utica Board Meeting
- Tuesday March 26, 2024, at 5:30 p.m.: Regular Utica Board Meeting

9. Adjournment

- The meeting was adjourned at 4:45 p.m.
- **Board Discussion:** None
- **Public Comment:** None
- **Motion to approve the agenda:** Director Conrado
- **Second:** Director Rasmussen
- **Vote:** 5-0-0
- **Ayes:** Director Schirato, Director Davis-Herndon, Director Chick, Director Conrado, Director Rasmussen
- **Noes:** None
- **Abstain:** None
- **Absent:** None

Utica Mission Statement

We are committed to preserving and protecting local control of our water resources through effective fiscal and operational management and assuring a safe and reliable water supply for municipal and agricultural stakeholders, while ensuring the quality and quantity of this precious resource for generations to come.

Americans With Disabilities Act

In compliance with Title II of the Americans with Disabilities Act, 28 CFR Part 36, if you need special assistance to participate in this meeting, please contact the Utica office at (209) 736-9419 or email your request to admin@uticawater.com. Notification in advance of the meeting will enable Utica to make reasonable accommodations to ensure accessibility to this meeting. Any materials distributed to the Board that relate to an item on the agenda are available at the Utica office 72 hours prior to the scheduled meeting.

Approved at the February 13, 2024 meeting:

Ralph Chick
Ralph Chick (Mar 18, 2024 15:08 PDT)
 Ralph Chick, Board Chair

Attest:
Stacie Walker
 Stacie Walker, Clerk to the Board

January 16 Special Board Meeting Minutes

Final Audit Report

2024-03-18

Created:	2024-03-15
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"January 16 Special Board Meeting Minutes" History

-  Document created by Utica Water and Power Authority (admin@uticawater.com)
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-  Signer Ralph "Rocky" Chick (rchick@upudwater.org) entered name at signing as Ralph Chick
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-  Document e-signed by Ralph Chick (rchick@upudwater.org)
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