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## SPECIAL BOARD MEETING MINUTES

9:30 a.m. Wednesday, March 18, 2026  
Utica Headquarters | 1168 Booster Way, Angels Camp, CA 95222

View the meeting agenda packet: [www.uticawater.com/board-meetings](http://www.uticawater.com/board-meetings)

### UTICA BOARD OF DIRECTORS

Caroline Schirato – Chair  
Eric Bottomley – Vice Chair  
Bruce Tallakson – Secretary  
Alvin Broglio – Director  
Gary Conrado – Director

### ORDER OF BUSINESS

#### 1. Call to Order & Pledge of Allegiance

- The meeting was called to order at 930 am

#### 2. Roll Call

- Directors Present
  - Director Schirato
  - Director Broglio
  - Director Bottomley
  - Director Tallakson
  - Director Conrado
- Utica Staff Present
  - Erik Holt, General Manager
  - Stacie Walker, Clerk of the Board
  - Frank Fields, O&M Superintendent
  - Kyle Rasmussen, Conveyance Supervisor
- Others Present
  - Tom Quincy, UPUD Director
  - Jessica Self, UPUD General Manager

### 3. Approval of the Agenda

**Motion:** Director Bottomley made a motion to approve the agenda

**Second:** Director Broglio

**Board Discussion:** None

**Public Comment:** None

**Vote:** 5-0-0

**Ayes:** Director Schriato, Director Tallakson, Director Bottomley, Director Broglio, Director Conrado

**Noes:** None

**Abstain:** None

**Absent:** None

### 4. Public Comment

- None

### 5. Consent Calendar

A. Approve minutes from the February 2026 Regular Board Meeting (Sparks) – **Accepted**

B. Accept Financial reports for February 2026 (Walker) – **Accepted**

C. Accept Generation report for February 2026 (Walker) – **Accepted**

D. Accept Operations Report (Fields) – **Accepted**

E. Accept Water Conveyance Report (Rasmussen) – **Accepted**

F. Accept FERC Exemption Billing Report (Sparks) – **Accepted**

**Motion:** Director Broglio made a motion to approve all consent agenda items

**Second:** Director Bottomley

**Board Discussion:** None

**Public Comment:** None

**Vote:** 5-0-0

**Ayes:** Director Schriato, Director Tallakson, Director Bottomley, Director Broglio, Director Conrado

**Noes:** None

**Abstain:** None

**Absent:** None

### 6. Regular Agenda

A. Discussion/Action regarding approval of Utica's Revised Mission, Vision, and Values

(Erik Holt, General Manager)

**Resolution 2026-02**

- Staff presented proposed updates to the Authority's mission, vision, and values following the Board's approval of the ODSP external audit and its recommendations. The updates aim to better define organizational direction,

improve clarity for staff and the public, and incorporate a clear commitment to dam safety. A refined vision statement was introduced, and a concise set of core values was proposed to replace the broader list included in the prior strategic plan.

**Motion:** Director Bottomley made a motion to adopt Resolution 2026-02, Adopting the Revised Mission, Vision, and Values

**Second:** Director Tallakson

**Board Discussion:** None

**Public Comment:** None

**Poll the Board:**

Director Schirato – Aye

Director Broglio – Aye

Director Bottomley – Aye

Director Tallakson – Aye

Director Conrado – Aye

**Vote:** 5-0-0

- B. Discussion/Action regarding approval of the Memorandum of Understanding for Implementation of the Highway 4 Corridor Regional Water Supply Long-Term Water Needs Study  
(Erik Holt, General Manager) **Resolution 2026-03**

Mr. Erik Holt presented a Memorandum of Understanding (MOU) stemming from a 2024 resolution to formalize collaboration among regional agencies, including Calaveras County Water District (CCWD), Union public Utility District (UPUD) , and the City of Angels (COA). The MOU represents the next step toward issuing a joint Request for Proposals (RFP) for a regional study.

The Board discussed the importance of communication, transparency, and regional collaboration, as well as the value of shared resources and planning for system redundancy. Also discussed were the study's purpose, cost-sharing structure, and potential long-term considerations, including governance, water rights, and maintaining local control.

Ms. Jessica Self, General Manager of UPUD, provided input on behalf of her agency, noting the ongoing coordination efforts. She emphasized the value of collaboration to address broader water supply challenges and improve system reliability, and clarified that the proposed study is focused on redundancy and does not include consolidation.

The Board discussed the need for continued transparency and communication. Board members noted the importance of including related projects in the study scope and receiving periodic updates on regional water issues.

**Motion:** Director Broglio made a motion to adopt Resolution 2026-03, Approving the Memorandum of Understanding for the Highway 4 Corridor Regional Water Supply Study

**Second:** Director Conrado

**Board Discussion:** None

**Public Comment:** None

**Poll the Board:**

Director Schirato – Aye

Director Broglio – Aye

Director Bottomley – Aye

Director Tallakson – Aye

Director Conrado – Aye

**Vote:** 5-0-0

- C. Discussion/Action regarding authorization of the General Manager to contract with TCB Industrial, Inc. to repair the 24-inch spherical valve at the Murphys Powerhouse (cost not to exceed \$178,579).  
(Erik Holt, General Manager)

**Resolution 2026-04**

- Mr. Erik Holt reported that during inspection, the turbine sphere valve (TSV) failed to operate. After draining the system and inspecting the TSV, several parts were found loose or missing inside the valve. Staff determined that continuing to run the unit could have caused a major failure, so it was shut down for safety. Staff received an initial quote from TCB, but later received a second quote from MarTec and is recommending MarTec based on their experience, responsiveness, and ability to perform work in-house. Repair costs and lost generation will be covered using reserves. FERC has been notified, and the work is expected to qualify as unscheduled maintenance.

The Board discussed the outage timing, repair scope, and contractor experience. Mr. Frank Fields, O&M Superintendent, noted that the planned April outage is currently canceled but may be used for maintenance work, and that April generation revenue will be impacted. Additional repairs may be identified as work continues. He expressed confidence in the selected contractor and emphasized the importance of safety and reliability.

**Motion:** Director Bottomley made a motion to amend Resolution 2026-04 to (1) authorize the General Manager to execute an agreement with MarTech for the repair of the Murphys Powerhouse 24-in spherical valve, (2) update the recitals to reflect multiple bids, and (3) update the “Be It Resolved” section to reflect MarTech in an amount not to exceed \$154,750.

**Second:** Director Broglio

**Board Discussion:** None

**Public Comment:** None

**Poll the Board:**

Director Schirato – Aye

Director Broglio – Aye

Director Bottomley – Aye

Director Tallakson – Aye

Director Conrado – Aye

**Vote:** 5-0-0

**Motion:** Director Broglio made a motion to adopt Resolution 2026-04 as amended.

**Second:** Director Tallakson

**Board Discussion:** None

**Public Comment:** None

**Poll the Board:**

Director Schirato – Aye

Directo Broglio – Aye

Director Bottomley – Aye

Director Tallakson – Aye

Director Conrado – Aye

**Vote:** 5-0-0

## **7. Correspondence, Board / General Manager Reports, Future Agenda Items**

### A. Correspondence

- None

### B. General Manager Report

- Conducted interviews; offer accepted by Cody Cable (start date April 6). Training to begin in operations, followed by coordination with conveyance.
- The completed DSSMRs are being reviewed by the CDSE.
- Job description updates in progress.
- AB 52 consultations: response received from Calaveras Band of Miwuk; outreach to Valley Miwuk ongoing, with meeting scheduled. No new invoices at this time.
- Office remodel delayed to April 6 (carpet and bathroom flooring).
- Received proposal for cell tower lease (Hunter's Dam Road, 50x50 footprint); initial terms include \$16,000 annually, with negotiation of escalation needed.
- Part 12D RFP posted; proposals due April 22.
- Angels Powerhouse security system decision pending; moving toward implementation.
- JPIA confirmed TSV is listed under insurance; site visit to be scheduled to verify coverage details.
- IT assessment scheduled for next Monday and Tuesday (estimated cost under \$3,000); Board requested coordination with the City Administrator

### C. Board reports

- COA
  - i. Hired administrator Michael Hodson starting March 30, 2026.
- UPUD
  - i. Adopted MOU with Highway 4 Partnership
  - ii. Adopted Resolution of Appreciation for Mister the cat.
  - iii. Office remodel is complete; returning the building to the Catermatori store layout, utilizing old store remnants for the remodel.

### D. Future agenda items

- Appreciation of Sebastian Martz's 20 years of continuous service.

Board/Staff Comments:

- Board and staff expressed appreciation for Authority staff, noting their professionalism and willingness to assist.
- Comments were made recognizing the team's ability to adapt and respond to challenges as they arise.
- Staff provided a brief update on coordination with USA Dig, including adjustments to notification timing and identification of issues with project plans at Hunters.

**8. Upcoming Board Meetings and Calendar Events**

- Regular Board Meeting, Tuesday, April 28, 2026, at 5:30 p.m
- Regular Board Meeting, Tuesday, May 26, 2026, at 5:30 p.m
  - Meeting had been rescheduled for May 20<sup>th</sup>, as determined at the February meeting
- Regular Board Meeting, Tuesday, June 23, 2026, at 5:30 p.m.

**9. Adjournment**

**Motion:** Director Broglio made a motion to adjourn the meeting at 10:40 a.m.

**Second:** Director Tallakson

**Board Discussion:** None

**Public Comment:** None

**Vote:** 5-0-0

**Ayes:** Director Schirato, Director Broglio, Director Tallakson, Director Bottomley, Director Conrado

**Noes:** None

**Abstain:** None

**Absent:** None

- The meeting was adjourned at 10:40 a.m.

**Utica Mission Statement**

We are committed to preserving and protecting local control of our water resources through effective fiscal and operational management and assuring a safe and reliable water supply for municipal and agricultural stakeholders, while ensuring the quality and quantity of this precious resource for generations to come.

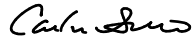
**Americans With Disabilities Act**

In compliance with Title II of the Americans with Disabilities Act, 28 CFR Part 36, if you need special assistance to participate in this meeting, please contact the Utica office at (209) 736-9419 or email your request to [admin@uticawater.com](mailto:admin@uticawater.com). Notification in advance of the meeting will enable Utica to make reasonable accommodations to ensure accessibility to this meeting. Any materials distributed to the Board that relate to an item on the agenda are available at the Utica office 72 hours prior to the scheduled meeting.

**Questions?**

Contact Utica at [admin@uticawater.com](mailto:admin@uticawater.com) or (209) 736-9419.

Approved at the April 28, 2026, Regular Board Meeting:



Caroline Schirato (May 18, 2026 17:50:39 PDT)

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Caroline Schirato, Board Chair

Attest:



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Stacie Walker, Clerk of the Board







# 5A - 00 - March Special 2026 - Minutes

Final Audit Report

2026-05-19

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