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## REGULAR BOARD MEETING

Tuesday, March 25, 2025 at 4:45 p.m.  
Utica Headquarters | 1168 Booster Way, Angels Camp, CA 95222

View the meeting agenda packet: [www.uticawater.com/board-of-directors/board-meeting-agendas-and-minutes](http://www.uticawater.com/board-of-directors/board-meeting-agendas-and-minutes)

## UTICA BOARD OF DIRECTORS

Caroline Schirato – Chair  
Ralph Chick – Vice Chair  
Tom Quincy – Secretary  
Alvin Broglio – Director  
Gary Conrado – Director

## ORDER OF BUSINESS

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Approval of Agenda**
4. **Closed Session**
  - A. Anticipated litigation pursuant to Government Code § 54956.9(d)(2): Two cases.
  - B. Pursuant to Government Code § Section 54957(b)(1): Public Employee Evaluations – Title: General Manager
5. **Public Comment**

Members of the public may address the Board on items not listed on the agenda. Comments are limited to five minutes. No action will be taken on items not on the agenda. The public is encouraged to work with staff to put items on the agenda for Board consideration.

## **6. Consent Calendar**

These items are expected to be routine and non-controversial. Unless a Board member pulls an item, all items will be approved together at one time without discussion.

- A. Approval of minutes from the January 28, 2025, Regular Board Meeting (Walker)
- B. Financial reports for January 2025 (Walker)
- C. Financial reports for February 2025 (Walker)
- D. Generation report for January 2025 (Walker)
- E. Generation report for February 2025 (Walker)
- F. Operations Report (Fields)
- G. Water Conveyance Report (Rasmussen)
- H. Water supply conditions report (Sparks)
- I. Adoption of Resolution Concurring Nomination of Melody McDonald to the  
ACWA JPIA Executive Committee (Metzger) **Resolution 2025-04**
- J. Adoption of Resolution Concurring Nomination of Randall James to the ACWA  
JPIA Executive Committee (Metzger) **Resolution 2025-05**
- K. Consideration of support for state and federal legislation (Metzger)

## **7. Old Business**

- A. Consideration of adopting a resolution of appreciation for Director Jennifer  
Herndon **Resolution 2025-01**  
(Joel Metzger, General Manager)
- B. Association of California Water Agencies Joint Powers Insurance Authority  
award presentation  
(Scott Ratterman, ACWA JPIA Executive Committee Member)

## **8. New Business/Regular Agenda**

- A. Discussion / action regarding approval of Poortinga's water contractor application  
(Stacie Walker, Administrative Specialist)
- B. Appointment of authorized signers for Bank of Stockton Accounts  
(Joel Metzger, General Manager)
- C. Consideration of adopting a resolution to join the California Water/Wastewater  
Agency Response Network (CalWARN)  
(Joel Metzger, General Manager) **Resolution 2025-06**

- D. Form Resources Ad-Hoc Committee to review water contractor rates  
(Joel Metzger, General Manager)
- E. Presentation on the Angels Penstock Assessment and recommendations for related capital improvement projects  
(Ryan Heryford, Conveyance and Compliance Specialist)
- F. Consideration of approval of updated Utica staff job descriptions and compensation  
(Joel Metzger, General Manager)

**9. Correspondence, Board / General Manager Reports, Future Agenda Items**

- A. Correspondence
- B. General Manager Report
- C. Board reports
- D. Future agenda items

**10. Upcoming Board Meetings and Calendar Events**

- Proposed Ad Hoc Resource Committee Meeting, Tuesday, April 3, 2025, at 9:30 a.m.
- Proposed Budget Committee Meeting, Tuesday, April 4, 2025, at 9:00 a.m.
- Regular Board Meeting, Tuesday, April 22, 2025, at 5:30 p.m.

**11. Adjournment**

**Utica Mission Statement**

We are committed to preserving and protecting local control of our water resources through effective fiscal and operational management and assuring a safe and reliable water supply for municipal and agricultural stakeholders, while ensuring the quality and quantity of this precious resource for generations to come.

**Americans With Disabilities Act**

In compliance with Title II of the Americans with Disabilities Act, 28 CFR Part 36, if you need special assistance to participate in this meeting, please contact the Utica office at (209) 736-9419 or email your request to [admin@uticawater.com](mailto:admin@uticawater.com). Notification in advance of the meeting will enable Utica to make reasonable accommodations to ensure accessibility to this meeting. Any materials distributed to the Board that relate to an item on the agenda are available at the Utica office 72 hours prior to the scheduled meeting.

**Questions?**

Contact Utica at [admin@uticawater.com](mailto:admin@uticawater.com) or (209) 736-9419.